

**TEACHER CONSENT FORM: HIGHLIGHTING EFFECTIVE TEACHING STRATEGIES (HET)
PROJECT**

**HIGHLIGHTING EFFECTIVE TEACHING STRATEGIES (HET) PROJECT:
Best classroom management practices and instructional strategies of HIDOE teachers**

The purpose of this research is to examine the instructional and classroom management strategies of “effective” teachers. In this project, we hope to explore how you are helping your students learn. The research team hopes to videotape these strategies and share them with other teachers, specifically in the Hawaii Department of Education (HIDOE).

In this study, we will be visiting your classroom, and asking you to engage in a series of activities. The focus of the videotaping will be on your teaching and you will be asked to participate in a number of activities listed below. Your participation will primarily include commitment outside of your normal HIDOE duties.

Study activities will include:

The following activities will be required once for each teacher/classroom:

1. Teacher talk story and classroom logistics (1 hour, non-duty period)
2. Student Introduction to team and research. (30 min., instructional time)
3. Collection of consent and assent forms (30 minutes, non-duty)
4. Teacher demographic, interview, and surveys (1 hr. non-duty)
5. Debrief, video review, analysis, and editing (5 hrs. non-duty period).

The following activities will be required for each lesson:

6. Video pre-observation interviews (1 hour, non-duty period),
7. Curriculum artifact presentation and analysis (1 hour, non-duty period)
8. Observation and videotaping of the lesson (1 hr., instructional hours)
9. Post observation interviews (1 hour, non-duty period)

Compensation for the study will include \$1250 dollars for 2 lessons (or \$625 for each lesson), with the intention that \$250 dollars (or \$125 for each lesson) can be used for classroom supplies. Teacher compensation will be for 10+ hours of work completed during a non-duty period, in accordance with Hawaii State Ethics Code.

Teacher compensation process will be initiated at the collection of consent and assent forms, and be completed and processed after the completion of the 1st interview, observation, and artifact presentation. Your participation is voluntary and you can withdraw at any time.

Videotapes and data from the study will be shared with Hawai'i Department of Education (HIDOE), the University of Hawai'i – Leeward Community College (UH-LEECC) Associate of Arts in Teaching program, and the UH Center for Research, Diversity, and Excellence (CREDE). We intend to code data according to Danielson's Framework for Teaching (DFT), Interstate Teacher Assessment and Support Consortium/Hawai'i Teacher Standards Board (INTASC/HTSB) standards and CREDE standards of effective pedagogy, as well as for the process of contextualization. The intent is to use videos to improve and develop practice of in-service and pre-service teachers.

Important notes on giving your consent:

** We want to use these videos to help HIDOE teachers improve their practice. While we intend to share videos with teachers in Hawai'i for professional development, the edited and approved videos will be licensed so they can be shared and copied for any purpose. Additionally, we might analyze the videos for academic purposes. We might talk about this study at classes, meetings, and conferences. We might also communicate the results in various reports, including graduate student work. However, in these cases, we will always keep your student's information private, and will do our best to accommodate to your privacy wishes.*

** If you give permission, your name and other personally identifiable information (PII) may be in the videos. If students do not provide permission, we will not intentionally videotape them, and any footage containing their personally identifiable information (PII) will not be used in the creation of videos. All videos shared for professional development and research purposes will be edited for PII and reviewed and approved by HIDOE personnel before release. Additionally, all data containing non-consented PII will be destroyed within 30 days of the end of this project.*

**It will not cost you anything to participate in this study.*

**Data reporting in written form will be anonymous. Data reporting will focus standards of professional practice and on lesson relevance. Data will not be used for evaluation purposes.*

** Videos will be kept secure under lock and key by our team at University of Hawai'i. UH-LEECC will keep the video until 30 days past the end of the project in Spring 2016. At such time, all original videos will be given to the HIDOE. Any footage with PII with either academic performance or negative student behaviors will be destroyed within 30 days of the end of the project. You reserve your right to withdraw consent at any time.*

Agreement to be in this study HIGHLIGHTING EFFECTIVE TEACHING STRATEGIES (HETS) PROJECT

I hereby give my permission to UH-LEECC and HIDOE to use my work, videotape, or otherwise record my name, voice, and/or likeness for the Highlighting Effective Teaching (HET) and for educational purposes. I understand that these recordings of me will be used exclusively for non-commercial purposes. I understand that there will be no financial or other remuneration for use of these recordings, for either initial or subsequent transmission or playback. I further understand that my permission or consent may be rescinded; however, in order for the revocation of permission/consent to be effective, it must be made in writing and said revocation will not affect the publication or sharing of work that has already been produced. Additionally, I authorize final videos to be licensed as CREATIVE COMMONS (CC BY) and individuals will be free to: share and adapt these videos so long as attribution is given to UH-LEECC and HIDOE. Additionally, permission to be in this study will be consent for anonymously collected data.

I have read and understand the information above. I understand the possible risks and benefits of this study. I understand that my participation in this study is voluntary. I will get a copy of this consent form from the research team.

The research team will act in your student's best interests. If at any time, you or your student wants to stop participation in an activity or the study, please contact the researcher. We will talk with your students to make sure he/she is comfortable and safe, and stop the study being conducted in the classroom if necessary.

Yes, I agree to participate. No, I do not agree to participate.

Teacher's Printed Name: _____

Signature: _____

If you have any questions about this project, please feel free to contact me at (808) 455-0361 or via email at (cawdery@hawaii.edu). If you do not receive satisfactory answers to your questions or have comments or concerns about your treatment in this study, contact: University of Hawaii-Manoa Human Studies Program, email uhirb@hawaii.edu, Phone: (808) 956-5007

cc: participant

Teacher consent form